



Rental Property Checklist

RENTAL PROPERTY CHECKLIST

- Was the property available to rent the whole year? YES NO
- Was the property rented the whole year? YES NO

If no, how many weeks was the property rented

- Was the loan on the property renegotiated this year? YES NO
- Did you travel to inspect the property? YES NO

If yes, please provide the engine capacity of the vehicle used and number of inspections

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- Did you make redraws on your investment loan? YES NO

If yes, please provide 12 months of bank statements

INCOME AND EXPENSES

Below is a list of income and expenses that may be relevant for your rental property. Please ensure you have provided documentation showing any applicable items.

INCOME	\$
Rent Received	
Other Income (e.g. water paid by tenant)	
EXPENSES	\$
Advertising	
Agent Fees	
Bank Charges	
Strata Levies	
Borrowing Expenses	
Building and structural improvements	
Cleaning	
Consumables (holiday home only)	
Council Rates	
Gardening and Lawn Mowing	
Insurance	
Interest on loan	
Land Tax	
Lease Fees	
Legal Fees	
Pest Control	
Quantity Surveyor Report	
Repairs and Maintenance	
Stationery and Postage	
Sundry Expenses	
Telephone calls to agent and tenants	
Travel Expenses for inspections E.g Airfares and Accommodation	
Water Rates	